

HOTEL MYSTAYS PREMIER Akasaka

2-17-54 Akasaka, Minato-ku, Tokyo 107-0052 Japan

Accommodation Request Form (GTAP)

Name of guest _____

Number of guests _____

Date **Check in 06/_____/20 - Check out 06/_____/20 (MM/DD/YY)**

Type of room Superior Double (15.6 m²) - Non-Smoking Room

Nightly room rate 11,100 JPY(tax included)

Breakfast fee 1,700 JPY(tax included)/person/day

Check in time 3p.m.

Check out time 11a.m.

* No early check in. Please book from a day before if flight lands at early time.

* Late check-out costs 2,000JPY per hour, latest until 2pm. After 2pm, we will charge one more night.

* Room-cleaning service is among 10am to 2pm.

Payment policy

All charges are payable at check-in and may be in the form of cash or credit card.

We accept Visa, MasterCard, JCB, American Express, Diners Club and Union Pay.

Please show government-issued photo identification, preferably passports. For securities purposes, we will make photocopies of the identification of all room occupants at check-in.

Our cancellation policy is as below.

Date when the notice of cancellation is received	No-show	Check-in day (the same day)	1day before	7 days before
Number of rooms				
Up to 14	100%	100%	20%	-
15 or more	100%	100%	50%	10%

THANK YOU FOR YOUR RESERVATION